

StateWaivers FAQ

Below is a list of frequently asked questions that may be of assistance related to State Waivers and the TEAL application process

1. How do I apply for a state waiver for the district? Using the Texas Education Agency Login (TEAL) Application, a district may submit a waiver application. If you do not have access to the Waiver application, the waivers Editor or Superintendent may apply for access to the waivers system.

To add the waivers application, when you log into TEAL:

- Select "My Application Accounts" from the self-service menu on the left hand side
- Select "Request New Account..." and select the "Waivers" application
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- the prior year's PEIMS attendance report (PDM3130-001) showing the overall average attendance rate for the year, for the district or applicable campus.

For a district or campus with multiple tracks, the overall average attendance rate for all tracks must be used

For a new campus or a campus that existed as two separate campuses the prior year, the overall entire prior year average attendance rate for the district as a whole must be used.

For a new charter school in its first year of operation, the overall attendance rate for the current year must be used.

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12. Are there any TEC sections that may not be waived? Yes, please refer to TEC §7.056(e) for the list of statutory requirements from which a district or campus may not receive an exemption or waiver.
13. When can I apply for a missed school day waiver after the district is closed for a weather, health or safety issue? Once a district has Board approval, you may apply for the missed school day waiver. Please note that prior approval of a missed school day waiver for the district, the first two missed days must have been made up, either using additional built in minutes, bad weather make up days, or by adding additional minutes into the school year. See the Student Attendance Accounting Handbook 3.8.1 Makeup Days and 3.8.2 Closure for Bad Weather or Other Issues of Health or Safety for more information.
https://tea.texas.gov/Finance_and_Grants/Financial_Compliance/Student_Attendance_Accounting_Handbook/
14. I entered my information and saved but the waiver is still showing draft -why? For a District Editor, at the end of the waiver application you will find a "Complete & Route" button. This will route the application to your Superuser Superlink <</MCID 38 >>-8 (rl)-1.6 . 2 Tw1a t5.1 (liv8.3 (t)-4.2.9 (

18. How do I cancel a waiver application? If you need to cancel an application you were working on, select the "Cancel Application" button at the bottom of the application. You will get a popup message confirming the cancellation request. If you want to continue and cancel the waiver, select OK or Cancel if you want to save the application and end the cancellation process. Once canceled, the waiver will be removed from "My Waivers" and will be viewable as a canceled waiver within "Search Waivers".
19. What does a "Partial Approval" of a waiver mean? This means that all of the items in the request were not approved as submitted but were approved in some form. For a multi-year request, this could mean that the waiver was requested for multiple years (2 or 3 years) but was approved for less (1 or 2 years). Additionally, for a waiver request for multiple days or campuses, it would be that only a portion of all of the days or campuses requested were approved. By viewing a particular waiver in the "Search Waivers" section, you can view which portions of the waiver were approved or denied, creating a partial approval.
20. My waiver was returned to me by the agency. Why? In the instance that a waiver request is missing information or needs corrections, the agency will reassign it to the district (the status of the waiver will be "reassigned to LEA"). Refer to the TEA Comments section of the waiver to review agency notes that indicate what information and/or corrections are needed. After making the edits, the district may resubmit the request to the agency for review.
21. I got an email stating that my waiver application was denied. How do I find out why? In the Waivers application in TEAL, click on the "Search Waivers" section, click on the Waiver ID to view the application. Refer to the "TEA Comments" section for applicable information.
22. Why is a requested year unavailable to me on a multi-

