

CPE Provider Registration Form for Superintendent Required Training

Identifying and Reporting Potential State (in if 0.7 Zip (t))Ts o (ying 8 (d2.6 exu1.4A(epor)buse, H(epor)um

ension, if appropriate Contact Person Title

Website Address, link directly to the CPE page for information for educators –			
A valid website is required. TEA will not review an application without a website. -exempt status may be tax exempt 232.17(a)(7)].			

SECTION B – Assurances

Part 1 – CPE Provider Requirements

I assure the Texas Education Agency (TEA) that this CPE provider applicant will adhere to the following requirements in Texas Administrative Code [§232.21](#)

1. Comply with applicable State Board for Educator Certification (SBEC) rules codified in Texas Administrative Code, [Title 19, Part 7](#).
2. C

4. At the conclusion of each activity offered for CPE credit, the provider or sponsor must provide to each educator in attendance written documentation, listing at a minimum, the provider's name and provider number, the educator's name, the date and content of the activity, and the number of clock-hours that count toward satisfying CPE requirements.
5. All providers are required to maintain a record of CPE activities that includes a list of attendees, the date and content of the activity and the number of clock-hours that count toward satisfying CPE requirements. Providers shall retain a record of CPE activity for a period of seven years after the activity is completed.

Part 2 – Training Requirement

I assure the Texas Education Agency (TEA) that this CPE provider applicant will adhere to the following requirement in Texas Administrative Code §232.11(g)(2).

Length of Training # [e202arv00179163] Client 2.0003025w 4.08s 5.02 (1.2.24x14900926)w 1.302e 2724, T401

SECTION C - Required Attachments

- Submit short vitas or résumés of your main program design team members, lecturers, or presenter.
- Submit a blank evaluation document as a sample.
- Submit a blank copy of the certificate that each educator will receive after each training.
- Attach curriculum outlines, workshop modules, access to online activities, or any other artifact that appropriately represents your CPE training / workshop.
- Completed application and related documents must be submitted to the [HelpDesk link](#) for CPE providers located on the [TEA website \(www.tea.texas.gov\)](http://www.tea.texas.gov)