



## To the Administrator Addressed

<b>DATE:</b>	<b>November 11, 2021</b>
<b>SUBJECT:</b>	<b>Official Notification of the 2021–2022 Operational Minutes Adjustment</b>
<b>CATEGORY:</b>	<b>Information Update</b>
<b>NEXT STEPS:</b>	<b>Share with finance staff</b>

This letter provides guidance to school districts and open-en

**Methodology**

For each LEA, the agency will calculate a

