

MEP-Funded Summer Services

Information shared from OME:

An important first step in planning MEP-funded services is to determine what other services are available to address the identified needs of migratory children. Other available services will likely vary among local educational agencies (LEAs) and from one year to the next, based on resources (e.g., community-specific programs, temporary funding or Federal ESSER funds). It is important to note that migratory children must be considered for other available services on the same basis as other children.

MEP programs and projects should gather the information necessary to determine whether the other services are likely to address the identified needs of the migratory children in the MEP's service area, and if so, coordinate with those programs to facilitate access for migratory children. If the other services do not address the identified needs of migratory children, the MEP may be able to modify or add to, those services. Communication and coordination with other service providers is key to ensuring that MEP funds are used in a supplemental manner. Below are a few guidelines to keep in mind for summer programs:

- 1. If the LEA is providing a summer school program using other Federal and non-Federal funds and that program is available to migratory children, the MEP may not offer a separate, equivalent program during the same hours and in the same format for migratory children using MEP funds. MEP staff should also be aware of any mandatory attendance policies for the other program. Although there is no Federal requirement for participation in summer school, States and/or districts may have established such requirements.*
- 2. If capacity has been reached in the LEA's summer program, MEP funds may be used to provide additional funding to increase the capacity of the program to serve additional migratory children. We generally recommend that migratory children are served in the same instructional setting as other children— i.e., a push-in as opposed to pull-out model.*

If it is not feasible to add capacity to the LEA's program (e.g., classroom space limitations, migratory children who move to the area close to the end of the LEA's summer program, etc.), MEP funds may be used to provide an equivalent program during the same hours to serve those migratory children for whom the LEA program is not available.

- 3. MEP funds may be used to provide services or activities that help migratory children access and/or benefit from the LEA's summer school program that are not otherwise provided by the LEA. For example, instructional services such as after-hours tutoring, support services such as transportation, or activities such as additional, targeted outreach to migratory parents.*
- 4. MEP funds may be used to provide instructional services to migratory children during hours that differ from the LEA's program, if such modifications would better address the unique educational needs of migratory children and enable migratory children to participate. For example, if the LEA summer school program is only available in the morning hours and migratory children are not able to participate (and are not required by the LEA to participate) due to factors such as being a sole source of*

childcare for younger siblings, MEP funds may be used to provide instructional services to those migratory children during alternate hours.

5. *MEP funds may be used to provide services that are not offered by other programs, such as a coding camp or summer leadership academy, provided those services are offered on a schedule that does not conflict with other programs available to migratory children, such as the LEA's summer school program. Similarly, MEP funds may be used to provide services that are not available to migratory children from other sources in certain age/grade spans (e.g., preschool migratory children, out-of-school youth).*

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- student may still be served in a MEP- funded summer program under the Continuation of Services provision.
3. Any child served in a MEP-funded summer program must be enrolled on TX-NGS with an **“S” enrollment type**, and all supplemental programs, academic and health data, received during this enrollment, must be encoded onto TX-NGS according to timelines outlined in the Enrollment section of *The Texas Management Requirements Manual for NGS & MSIX*.
 4. Summer school enrollments, as well as withdrawals, may be accomplished on TX-NGS through the Multiple Enrollment, Multiple Withdrawal, Family Enrollment, and/or through the Individual Student Enrollment.
 5. All summer migrant projects should keep documentation on file reflecting the type of service given and the dates services were received for all migrant students enrolled in MEP-funded summer/intersession projects.
 6. **A summer program is defined as a service which provides an educational or educationally related activity that directly benefits a migratory child; addresses a need of a migratory child consistent with Texas Comprehensive Needs Assessment (CNA) and State Delivery Plan (SDP); is grounded in scientifically-based research; and designed to enable the program to meet its measurable outcomes and contribute to achievement of the State’s performance targets.**
 7. **Instructional Services** – MEP-funded instruction in a subject area provided for students on a regular or systematic basis, usually for a predetermined period. (The one-time act of providing instructional packets to a child or family does not constitute an instructional service).
 8. **Support Services** – These MEP-funded educationally-related services are provided to students. In order to be encoded as an “S” enrollment type, the service has to be consistent with Texas Comprehensive Needs Assessment (CNA) and State Delivery Plan (SDP), otherwise the support service should be encoded as either a Regular (R) or Residency Only (P) enrollment type.

Summer Enrollments for Migratory Students Receiving MEP Funded Services NOT on

Adding an Individual Student Enrollment

ADD AN ENROLLMENT *(using individual process for students with an existing TX-NGS record)*

The *Update Enrollment History Information* screen will appear. Once there, click on the *View Supplemental/Designation* link.



On the *View Supplemental/Designation* Page click the *Add Supplemental/Designation* button.

Once the *Add Supplemental/Designation* screen appears, select the *Supplemental Type*, *Supplemental Fund Type* and check the *MPO* box (if service is related to the MPOs) and click the *Submit Selected Supplementals* button.

Click *Submit Selected Supplementals* button.