



MSS Portal Log In Process


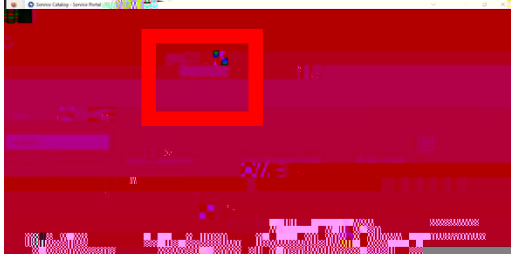
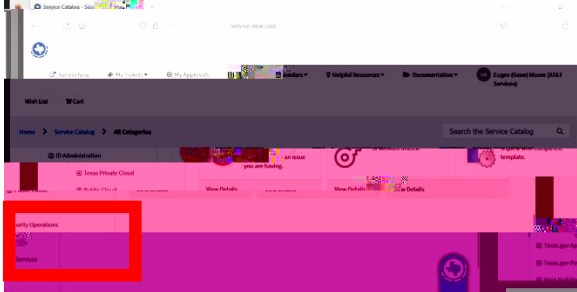
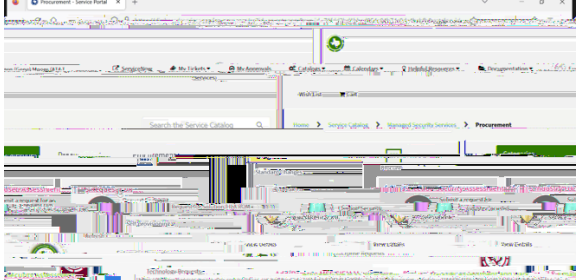
Purpose: This document provides a “Step by Step—How To” for ordering EDR in the State of Texas DIR Shared Technology Portal. Developed for the **TX K-12 Cybersecurity Initiative** participants.

Begin here by pasting the link below into your browser:

dirsharedservices.service-now.com/sp?id=index

Begin at the DIR MSS Login Screen. Enter your User ID and Password



<p>This takes you to the DIR MSS landing page</p>	
<p>Select “Service Catalog” from the menu</p>	
<p>Scroll down the Catalog Options to Managed Security Services</p>	
<p>Scroll through the Managed Security Options to find \$ Request EDR</p> <p>This will launch the EDR Order form below</p>	

ORDER FORM: [NOTE: Red text in brackets below explain field requirements and/or options]

Requested For [Select your name unless you are filling for form out for someone else. Then, select their name here]

Provide brief 40-character summary [Enter brief description of request, to include full name of your LEA, such as: “City ISD EDR Request”]

Requested By [Select your name here]

What Service are you ordering? [Select Standard for AT&T Managed or Custom for self or Crwd/SI managed]

Are you the Primary Contact? [

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